

	TOTAL								

Prepared by:

LOCAL FINANCE COMMITTEE

Date

INSTRUCTIONS:

Column (1) - shall refer to the code assigned to the PPA as reflected in the AIP.

Column (2) - shall refer to the MFO of the various PPA of the Department/Office.

Column (3) - shall refer to the target output for the semester being reported.

Column (4) - shall refer to the actual output for the semester reported.

Column (5) - shall refer to the difference between Column 4 and Column 3.

Column (6) - shall refer to the physical accomplishment expressed in percentage (Column 4/ Column 5).

Column (7) - shall refer to the allotment released for the Department/Office for the semester being reported.

Column (8) - shall refer to the actual obligations incurred as reflected in the Registry of Allotment and Obligation (RAO) for the semester being reported.

Column (9) - shall refer to the difference between Column 8 and Column 7.

Column (10) - shall refer to the financial accomplishment expressed in percentage (Column 8/ Column 7).

This Report shall be prepared by the Local Finance Committee and submitted to the LCE within 30 days after the end of each semester.